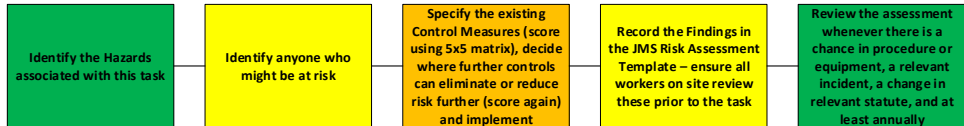


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Persons at risk:	Public <input checked="" type="checkbox"/> Visitors <input checked="" type="checkbox"/> Neighbours <input checked="" type="checkbox"/> Employees <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Client <input checked="" type="checkbox"/> Trespasser <input checked="" type="checkbox"/> Other (specify) <input type="checkbox"/>		

The main factors increasing the risk of C19 transmission are proximity to other workers, and length of time they are together

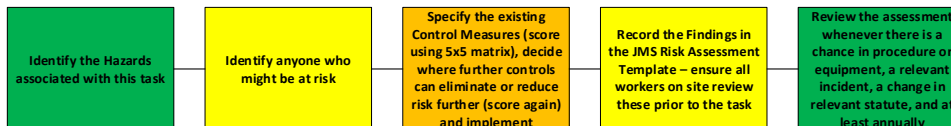
Hazard	Potential Consequences:	Existing Controls:	Risk Rating:			Further Controls that must be implemented:	Residual Risk:		
			S	L	=		S	L	=
Close contact at work	Spread of the virus, minimum 2-week quarantine for anyone affected. Potential for death and spread to contacts outside work.	Hand washing facilities are available. RA are regularly updated as Gov guidance is updated. Simple, clear information is available for workers at induction and by utilising signage around site.	5	5	25	<ul style="list-style-type: none"> <li>Enhanced pre-start health checks are enforced on all sites (including questions about others the worker may have been in contact with outside work)</li> <li>Workers will not be allowed to work within 2m of any other person where possible (see below)</li> <li>Programme is extended and staggered per client agreement to minimise numbers on site</li> <li>Information will be provided to contractors for their workers to be aware of prior to arrival on our site.</li> <li>Site Managers will monitor understanding of the rules on site (particularly where the first language might not be English) and consult with the H&amp;S Dept or line manager regularly.</li> </ul>	3	5	15
Work where 2m distance is impossible	Spread of the virus, minimum 2-week quarantine for anyone affected. Potential for death and spread to contacts outside work.	5-point PPE includes eye protection. Enhanced pre-start health checks are enforced on all sites, and anyone who indicates they are especially vulnerable (obese, asthma, diabetic, over 60 etc.) will not be approved for close proximity work.  Note: Workers who travel together will not be exempt from our social-distance requirement (unless from the same household)	5	5	25	<ul style="list-style-type: none"> <li>No work will be authorised until a <b>2m working Risk Assessment / Permit</b> has been authorised by the site manager</li> <li>Work of this kind will be kept as short as possible, and <b>undertaken by fixed teams</b> where repeat work is necessary</li> <li>All affected workers will be required to wear an approved face covering (minimum ffp2 or N95)</li> <li>Sufficient face masks will be available for JMS employees to change them each time they leave the work area</li> <li>Back to back or side to side working will be encouraged where possible</li> <li>Enhanced hand washing and equipment cleaning will be encouraged</li> </ul>	3	5	15
Mental Health problems	Workers may suffer from anxiety or depression (etc.) caused by ongoing concern related to Covid-19. Construction workers have a higher risk of suicide.	JMS Mental Health First Aider is available on <b>07876889927</b> . Workers are encouraged to look at the Mind or NHS websites for more information.	5	2	10	<ul style="list-style-type: none"> <li>Line managers will keep in contact with all workers, and encourage anyone suffering to speak to the MHFA for signposting to organisations that may be able to offer professional help</li> </ul>	5	1	5



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Coming to and leaving work	Higher numbers of people arriving or leaving at the same time will increase the chance of spread	Programme is extended and staggered per client agreement to minimise numbers on site. Warning signs and hand washing facilities will be located at site entry points. The use of fingerprint access to sites has been discontinued. Peak travel on public transport should be avoided, and face coverings must be worn. Workers can reduce the risk of transmission by changing their clothes before returning home.	5	5	25	<ul style="list-style-type: none"> <li>Employees and contractors will be asked to travel to work alone or in fixed teams where possible</li> <li>One-way systems for pedestrians will be in operation around site wherever practicable</li> <li>2m markers will be placed around these routes to give workers a visual prompt</li> <li>Site inductions will be held outside where possible, or numbers restricted to ensure a minimum 2m distance if not</li> </ul>	3	5	15
Movement within the work site	Any pedestrian movement or travel through the workplace will increase the risk of spreading the virus	Site Manager will ensure workers are assigned to work within specific areas, and the use of mobile phones on site will be authorised where safe to contact colleagues etc. to minimise movement.	5	5	25	<ul style="list-style-type: none"> <li>One-way systems will be marked around the site, intentional infringement (except in an emergency) may lead to disciplinary action.</li> <li>Where tasks are rotated for health or safety reasons, the disconnected equipment (particularly the handling and operating areas) must be cleaned with disinfectant wipes and allowed to dry thoroughly first.</li> </ul>	3	5	15
Close proximity within site offices	Spread of the virus, minimum 2-week quarantine for anyone affected. Potential for death and spread to contacts outside work.	Site inductions will be held outside where possible, or numbers restricted to ensure a minimum 2m distance if not.	5	5	25	<ul style="list-style-type: none"> <li>Desks will be set up with a minimum 2m distance</li> <li>Floor markings will be placed by the SM as required as a visual prompt for 2m distances</li> </ul>	3	5	15
Site Meetings	Spread of the virus, minimum 2-week quarantine for anyone affected. Potential for death and spread to contacts outside work.	Equipment (including pens, phones, computers etc.) should not be shared if possible, they should be cleaned after each use. All workers have their own mobile phone.	5	5	25	<ul style="list-style-type: none"> <li>Virtual meetings will be held in place of any progress of site meeting wherever possible</li> <li>Where meetings on site are unavoidable, attendees will be minimal, and a 2m distance will be maintained. They will be held outside where possible</li> <li>Pens and other equipment will not be shared</li> <li>Hand sanitiser will be available in meeting rooms</li> </ul>	3	5	15
Break times	Increased use of welfare facilities during fixed breaks will increase contact	Welfare facilities must be kept clean by each user.	5	5	25	<ul style="list-style-type: none"> <li>Enhanced cleaning schedule, we will request each worker thoroughly cleans the kettle, microwave etc. after each use</li> <li>Break times will be staggered to minimise numbers using facilities provided</li> <li>Where possible, break areas will be set up in external areas</li> <li>Seats and tables will be configured by the Site Manager to ensure 2m separation is maintained</li> </ul>	3	5	15



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Visitors	Unfamiliarity with the site could increase risk of a contravention of any control measure determined within this (or other) risk assessments	Enhanced inductions to explain site rules during the current pandemic. All visitors must sign in and out.	5	5	25	<ul style="list-style-type: none"> <li>Signage will be placed at entry points reminding visitors of the need for induction and will include initial information on health and safety on site.</li> <li>Numbers of visitors will be minimised on site. Only those required to support the quality or safety of progress will be allowed onto site. Contractors will attend as assigned only on a carefully staggered programme of works.</li> </ul>	3	5	15
Cleaning	Contaminated surfaces could help to spread of the virus, minimum 2-week quarantine for anyone affected. Potential for death and spread to contacts outside work.	Increased cleaning of welfare and kitchen areas, and objects or surfaces that are touched regularly (equipment controls or handles, hand tools, desktops etc.) will be arranged by the site manager. Paper towels are used in preference to hand dryers, and the rubbish is collected regularly.	5	5	25	<ul style="list-style-type: none"> <li>Additional hand washing or sanitising facilities will be available on site</li> <li>Shared equipment (e.g. pallet trucks etc.) will be cleaned by the user after each use</li> <li>Reminder signage will be placed around sites requesting regular handwashing</li> <li>Where appropriate, we will offer a decontamination 'fogging' service to clients at their cost in accord with their own risk assessment prior to handing over the site.</li> </ul>	3	5	15
Optional use of basic face covering	Incorrect use will minimise any protection. Note: face coverings (different to the RPE referred to above) are unlikely to protect the wearer but might protect others from the wearer if he is an asymptomatic carrier.	Reusable face coverings have been supplied to workers and will afford greater protection to the wearer. Disposable RPE is hard to source currently as supplies are being diverted to the NHS. RPE will still be required in place of face coverings for other hazards including dust. If anyone is identified who relies on lip reading, a separate risk assessment will be undertaken.	5	3	15	<ul style="list-style-type: none"> <li>Wash hands thoroughly for 20 seconds prior to putting the face covering on</li> <li>Avoid touching the face when putting the face covering on</li> <li>Change the face covering if it gets damp</li> <li>Continue to wash hands regularly</li> <li>Change and wash (or renew) the face covering daily</li> <li>Continue to practice social distancing where possible</li> </ul>	3	3	9
Individuals clinically extremely vulnerable to Covid19	Risk is higher for those defined as Clinically extremely vulnerable. Research also suggests that the effects of COVID19 may be worse for the following groups: Those with existing health conditions such as diabetes; older men; anyone with a high BMI; those from black, Asian or minority ethnic groups	The requirement for the clinically extremely vulnerable to be shielding has been reinstated by the UK Gov. Those who previously received a letter, or anyone with a condition stipulated by current Gov. guidance (Sickle Cell, Diabete, some cancers, COPD etc.) will be asked to shield. If their work cannot be done at home, HR will follow current guidance.	5	5	25	<ul style="list-style-type: none"> <li>Workers from these groups will be informed of their increased risk</li> <li>Permission to work from home will be considered by the MD where the individual requests it. Were this is not agreed, a separate risk assessment will be undertaken.</li> </ul>	3	5	15

Identify the Hazards associated with this task

Identify anyone who might be at risk

Specify the existing Control Measures (score using 5x5 matrix), decide where further controls can eliminate or reduce risk further (score again) and implement

Record the Findings in the JMS Risk Assessment Template – ensure all workers on site review these prior to the task

Review the assessment whenever there is a change in procedure or equipment, a relevant incident, a change in relevant statute, and at least annually

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Travelling	Spread of the virus, minimum 2-week quarantine for anyone affected. Potential for death and spread to contacts outside work.	Workers should travel alone in their own vehicle where possible. Workers travelling on public transport must follow current government guidelines.	5	5	25	<ul style="list-style-type: none"> <li>Surfaces in shared vehicles should be cleaned after each journey (including keys, steps, rails, handles, controls, steering wheel, seat adjustment, arm rests, fuel cap etc.)</li> </ul>	3	5	15
Emergency situation (first aid, fire etc.)	It may not be possible to remain socially distant to deal with an emergency – the immediate risk to life will supersede our COVID 19 procedures. Response to an emergency may take longer than usual.	Generally, C19 procedures will not apply in an emergency (including one-way routes etc.). There will always be at least one first aider on duty in the office.	5	5	25	<ul style="list-style-type: none"> <li>Face coverings and gloves will be placed in each first aid kit by the Site Manager</li> <li>Social distancing will be encouraged at muster points during drills</li> <li>If there is no immediate risk, the first aider should isolate the IP and keep 2m from others</li> <li>If any individual is symptomatic (C19), all surfaces they have touched will be cleaned</li> <li>First aiders must wash thoroughly immediately after being in close proximity to others.</li> </ul>	3	5	15
Worker developing recognised symptoms of COVID 19 while at work	Potential COVID 19 spread to other workers.	First Aider will isolate and treat the worker as necessary. They will be asked to return home (transport will be arranged if required) preferably with their own transport or with someone else from their own household. A test and trace QR code is in use at the office.	5	5	25	<ul style="list-style-type: none"> <li>The area the individual worked and all surfaces they may have touched will be cleaned</li> <li>We will confirm if anyone had been in close contact with the individual, and inform them that someone they had been in close contact with has developed symptoms of C19</li> <li>There is no need for these individuals to self-isolate unless contacted by NHS test and trace or themselves begin to develop symptoms</li> <li>We will report multiple infections</li> <li>RIDDOR Report will be submitted where there is reasonable evidence that workplace exposure was the likely cause</li> </ul>	3	5	15
Workers returning from holidays	Potential spread from countries who have a more serious current issue than we do.	The Governments safe list will be consulted, anyone returning from a country not on the safe list at the point of their return will have to self-isolate for 14 days.	5	5	25	<ul style="list-style-type: none"> <li>A return to work interview will be undertaken at the end of 14 days isolation to confirm the individual is not suffering any recognised symptoms of C19</li> <li>Workers are encouraged to use caution, and thoroughly research government requirements (and any potential for these to change while abroad) when arranging vacations</li> </ul>	3	5	15

**Other:** All operatives will be inducted to this site and Covid rules to the latest Gov advice will be incorporated into this briefing. They will be asked to confirm they are fit to work. Any intentional or repeated infringement of these control measures will lead to dismissal from site. This risk assessment will be reviewed regularly.